



2900 Mountain Road, Glen Allen, VA, 23060

Print, complete the application, and return it by email or mail.

CRAFTER
Christmas at The Inn Arts and Craft Show
November 28 – December 2, 2025
Crafter Application

Crafter/Vendor Name: _____

Business Name: _____

Email Address: _____ Website: _____

Instagram @handle: _____ Facebook Link: _____

Cell Phone Number: _____ Home Phone Number: _____

Mailing Address: _____

City, State, Zip: _____

Last Year's Account Number: _____

Items will be accepted in limited quantities based on reasonable duplicates.

Please check/circle the Category of items you plan to enter in the show that coordinates with the pictures you submitted

- Apparel

- Jewelry

- Pottery

- Wood Craft

- Quilting

- Jewelry

- Art Work

- Games

- Baked Goods

- Soups

- Seasonal Decor
- Children's Items
- Soaps
- Cutting Boards
- Photography
- Pickles, Sauces
- Ornaments
- Stationery & Paper Items
- Toys
- Stained Glass
- Wreaths
- Other _____

Do you have displays you can bring to the show?

Baskets will be raffled off each day to benefit our selected Nonprofit. We appreciate your support for this cause. What would you be willing to include in the gift basket for our non-profit?

Brief Biography (for event promotion) and a description of your business

Christmas at The Inn Calendar and Schedule

Because of the unique style of our Craft Show, we schedule our Crafters to work and contribute to the overall event's success as much as possible. Our customers love meeting the crafters who make homemade items!

Saturday, Nov 22	Display Drop off	10 a.m.- 2 p.m.
Sunday, Nov 23	Display Drop off	10 a.m.- 2 p.m.

Monday Nov 24	Staging	staging
Tues. Nov. 25	Staging	staging
Wed. Nov. 26	Sale Preview!	4:00- 7:00 p.m.
Thursday Nov. 27	CLOSED THANKSGIVING	
Friday, Nov. 28	Black Friday	10:00-5:00 p.m.
Sat. Nov. 29	Small Business Sat.	10:00-5:00 p.m.
Sun. Nov. 30	Support Artists Sunday	10:00-5:00 p.m.
Monday, Dec 1	Senior Day at the Inn.	10:00-5:00 p.m.
Tuesday, Dec 3	Last Chance /Giving Tuesday	10:00-5:00 p.m.

Terms and Conditions

_____ initial I agree that the staff and management of The Virginia Cliffe Inn will decide on the items that are suitable for this sale at this event.

_____ initial I agree that I am responsible for all taxes associated with my sales

_____ initial I agree to work at least 2 shifts during the craft sale.

_____ initial I understand that items not approved may not be displayed for sale

_____ initial A \$55 registration fee is required to enter the show and is nonrefundable.

_____ initial The crafters will receive a percentage of sales, 70, 75 or 80% of the sale price that is collected through the cashiering system, based on the number of hours worked at the Christmas At The Inn show, as shown below:

4 shifts/ app. 16 hrs.	80%
3 shifts/ app. 12 hrs.	75%
2 shifts / 8 hrs.	70%
1 shift	65%
No-show	60%

I request permission to sell at Christmas at The Virginia Cliffe Inn November 28—December 2, 2024. I have read and understand the Crafter and Vendor Guidelines and agree to the terms and conditions outlined therein.

_____ Initial I agree to adhere to the rules and regulations. Further, I shall indemnify, keep, and hold harmless The Virginia Cliffe Inn from any and all claims and demands, whether for injuries to the person, loss of life, or property damage, on or off the premises, arising out of the use or occupancy of the premises by the vendor and shall defend at vendor's own expense any action brought against The Virginia Cliffe In or its agents or employees as a result of

the Vendor's acts or omissions.

_____ I understand that it is recommended that I carry my own general liability and product liability insurance, as the Inn does not provide this coverage. Participation in the Christmas At The Inn Craft Show by the above-named business without adequate or proper insurance is at the business owner's own risk.

Signature of Applicant

(Print)

**Please send your \$55.00 registration fee to PayPal- jclifton@vacliffeinn.com
or mail your registration fee of to:**

**The Virginia Cliffe Inn
2900 Mountain Road
Glen Allen, VA 23060**

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